

**TOWN OF CLAYTON FIRE DISTRICT
MEETING MINUTES
March 10, 2021 at 7:00 PM
Clayton Meeting Room**

Regular meeting called to order at 7:00 pm

Commissioner's Present: Ray Lowe, Justin Taylor, Sam Thesier, Scott Johnson, Bob Haver, Jacob Angus, Jason Rarick, Luci LaPierre (Sec/Treas).

Others Present: Clayton Chief Chris Barton, Depauville Chief Larry Girard, Kevin Patchen, Kevin Warren, Josh Reome, Jarod Wagonner, Lynn Schnauber, Brad Berry, Carlton Yandow, Hal Matthews, Franny Bearup

Motion by Commissioner Thesier to go into executive session to discuss personnel & legal matters, 2nd by Commissioner Taylor. Executive session began at 7:01

Motion by Commissioner Thesier to come out of executive session, 2nd by Commissioner Johnson. No action was taken in executive session. Executive session ended at 7:34

Agenda Amendments-none

Approval of Minutes – Motion to approve February 10, 2021 minutes by Commissioner Johnson as amended for motion made by Commissioner Angus (and not recorded) to accept new member, David Rogers. 2nd by Commissioner Thesier; 2nd by Commissioner Rarick.

Approval of Abstract –Motion made by Commissioner Taylor to approve the resolution to pay abstract as submitted with addition & exclusion, 2nd by Commissioner Thesier. Carried

Financial Reports - Treasurer

Monthly Financial Update & Reports for February 2021 distributed in board packets
Tax revenue received

Correspondence-None

Chiefs Reports

Clayton Chief

13 calls in February

Solar Energy Reading 3/2/21 (65159)

Report submitted

Purchase Requests: none

Motion made by Commissioner Thesier to approve new member, Chase Vandermark, 2nd by Commissioner Angus. Approved.

Depauville Chief

4 calls in February

Report submitted

Purchase Requests: None

Furnace is fixed.

Use of Building: Depauville-list submitted, add 4/24 birthday party (30 ppl)

Clayton-AA regular meetings, 3/27 drive through spaghetti dinner for Peyton Morse

After discussion regarding building use during current COVID conditions, a motion was made by Commissioner Thesier to open buildings back up pending prior board approval and following NYS guidelines (user's responsibility to comply) and to accept current use, 2nd by Commissioner Johnson. Carried.

Old Business

- A. Grants-Justin Taylor-nothing new
- B. Depauville Fire Station-Larry Girard-nothing new
- C. Legal Counsel-Justin Taylor-Motion by Commissioner Thesier to approve Joe Russell for general legal affairs and Mark Butler for special district affairs, 2nd by Commissioner Johnson. Carried.
- D. Merger-Justin Taylor-Commissioner Taylor attended the Depauville regular monthly meeting to get a feel of Depauville's commitment to merger. The merger is a district sponsored proposition. The goal is to have adequate fire protection for both ends of the district. Justin asked those present from Depauville the following questions:
 - 1. Is Depauville currently a 501(c)3 tax exempt organization under IRS regulations-no
 - 2. Have you filed your required federal for 990 in the last year, 3 years, 5 years-no to all
 - 3. Has the department filed the Annual Report of Revenues and Expenditures of Foreign Fire Insurance Premiums with the OSC -to the best of Larry's knowledge, yes every year
 - 4. Have you filed and received a letter of exempt status from the NYS Attorney General (NYS CHAR)-no
 - 5. Is your membership roster accurate with respect to by-laws-Larry believes so. Board requested the roster by next meeting and offered help if needed.
 - 6. Based on document given to Debbie at meeting do you still believe #5 to be true-hasn't met with them, fire council was going to meet on that
 - 7. Were any Depauville fire fighters cleared to wear an air pack and were interior physicals completed for these fire fighters in:
 - a. 2020- no
 - b. 2021-now 2 plus new members will be fit tested depending on their qualifications
 - 8. Can department meet the OSHA/PESH regulation of 2 in 2 out mandatory requirement-unanswered
 - 9. Have you secured and located the lost turn out gear as previously discussed-Larry-yes. District-believes 7 set are still missing

Larry asked if theoretically the Clayton Fire Department lost its 501(c)4 would Clayton be able to fight fires. Justin-Yes. Larry asked then why does Depauville need to be a 501(c)3.

Larry feels Depauville can complete filing the application for 501(c)3 by April 7, 2021

Can Depauville provide adequate staffing for protection of the southern part of the Town of Clayton with 2 in 2 out requirement-possibly

Christ Barton-OSHA 2 in 2 out is still law, feels Depauville is a liability and lacking manpower

Sam Thesier & Ray Lowe-presented why/how the district is trying to help Depauville

Scott Johnson and Jake Angus-presented equipment concerns (operational standards) & past incidents

Ray Lowe-district will be giving Depauville guidelines with due dates and proof of completion. If not met, the board will act accordingly.

- E. 2021 Fire Contracts-Justin-Upon recommendation of legal council, contracts are not necessary.
- F. Trash Removal-Jake Angus-Thomas Trash total for service for both departments \$180/mo (must separate recycling) saves \$1602 /year. Motion made by Commissioner Angus to move to Thomas Trash service, 2nd by Commissioner Lowe. Carried.
- G. Fuel Depot-Justin Taylor-Ray and Justin attended a zoom meeting with the school district and engineer. The school is interested in a depot at Station 2. The Clayton department would support the school providing them with a like building on the district site, pending district approval. Operationally, we may still end up with a credit card system
- H. Standardized Key System-nothing to report-Chris asked about the budgeted line for building security-Scott & Ray will take the lead.

- I. Fire Boat Oil Change System-Justin-French Creek Marina ended up providing the unit and the department handled the installation
- J. Washing Machine-chemical injector is set up. Additionally a chemical dispenser system with four different chemicals has been installed in janitorial room.

New Business

- A. Responder Program-Jake Angus-been running both lamResponding and RedMNX-Jake and Justin to work on this
- B. Marine Navigation-Justin Taylor-quote from Horizon Marine of \$22,825. Had major fail last season. 50% will be covered by department special fund
 - a. Motion made by Commissioner Thesier to approve Horizon Marine quote for Marine Navigation System, 2nd by Commissioner Johnson. Carried.
 - b. Purchase Request: LED Scene Lights for Fire Boat (set up Marine replacement line)-Jerome Fire \$5598.40, Fire Store \$5633.56, Feld Fire \$5983.80. Motion made by Commissioner Haver to approve purchase from Jerome Fire, 2nd by Commissioner Johnson. Carried.
- C. CD Rates-Luci Lapierre-WSB & Community 6 month .20% and 12 month .30%-board advised to keep the funds in the most accessible place (current savings account)

Public Comment-Hal Matthews-clarification on merger from board and made suggestions based on his research. Questioned how a merger will increase manpower in Depauville. Chief assigns people of the company and anyone south of County Route 5 would be assigned to Depauville Fire Co. Discussion on what a merger means for chief qualifications. Justin went through the merger recommendations for Depauville leadership. Ray explained poor conditions found with equipment, etc in Depauville. Justin pointed out that parts of the merger document were changed/adjusted at Depauville's request leading the board to believe they were on board to move forward.

Other Business-none

Adjourn: Motion made by Commissioner Taylor to adjourn meeting at 9:22 pm, 2nd by Commissioner Johnson. Motion carried.