

**TOWN OF CLAYTON FIRE DISTRICT
BOARD OF COMMISSIONERS MEETING Minutes
March 14, 2018 at 7:00 PM
Clayton Meeting Room**

Meeting called to order by Commissioner Lowe at 7:00 pm.

Roll Call: Commissioners present: Chairman Raymond Lowe, Dale Harvey, Justin Taylor, ~~Francis Bearup~~, Michael Doyle, Deb Farmer, Franny Bearup, James Kenney Lucianne LaPierre (Sec/Treas).

Others Present: Clayton Chief Chris Barton, Clayton Ass't Chief Josh Reome, Clayton Ass't Chief Scott Johnson, Depauville Chief Steve Ainsworth, Depauville Ass't Chief Kevin Warren, Lynn Schnauber, Tracy Evans, Larry Girard, Carlton Yandow, Jarrod Wagoner, Ben Barton

Agenda Amendments:

Approval of the minutes: Motion made by Commissioner Harvey to accept the minutes of February 13, 2018, 2nd by Commissioner Kenney. Motion carried.

Approval of abstract: Motion made by Commissioner Taylor to approve payment of abstract as presented, 2nd by Commissioner Harvey. Motion carried.

Financial Report: Provided in board packets.
AUD filed. Gathering information for CPA for audit.

Correspondence: none

Chiefs Reports

Clayton FD: Chief Chris Barton reported on the following:

14 calls for February

Solar Energy Reading: 3/1/2018 EZ Meter Total 80158

Purchase Requests: none

Depauville FD: Chief Steve Ainsworth, reported the following:

9 calls for February

Purchase Requests: None

Motion made by Commissioner Harvey to accept new member Heather Robinson, 2nd by Commissioner Bearup. Motion carried.

Use of Building:

Clayton: 3/15 Chris Barton, 3/25 Kevin Dibble Jr, 6/2 Jillian Schafer, 8/25 Kevin Dibble Jr

Depauville: List submitted to board

Motion made by Commissioner Farmer to approve use of buildings, 2nd by Commissioner Harvey. Motion carried. Deb Farmer will email letter from department.

Old Business

- A. Grants-Justin requested copies of grants and copies of documents from Ben Barton. Ray will be getting a thumb drive for Ben to copy everything to.
- B. Depauville Fire Station-Station Evaluation-Larry Girard-Larry asked Hueber Breuer comparable to what Stantec had provided. Their cost is \$14,500.00. After discussion, instead it was decided to approach a grant writer regarding potential funding sources & requirements for submission. Justin will take the lead. Motion made by Commissioner Farmer to seek grant writers for the potential funding sources & requirements for submission for the potential new Depauville station at an approved expenditure of \$6,000.00 pending permissive referendum and remove the prior board restrictions, 2nd by Commissioner Harvey. Motion passed by unanimous roll call vote. (Resolution 2018-2)
- C. Skid Pump sale-Depauville requested the \$2,000.00 received from the sale be placed in the Capital Reserve account. Motion made by Commissioner Farmer to transfer the \$2,000.00

- from general funds to the Capital Reserve Fund, 2nd by Commissioner Harvey. Opposed; Commissioners Bearup, Doyle, Taylor. In Favor: Farmer, Lowe, Kenney, Harvey. Motion carried.
- D. Department Training & Record Keeping/Management & Software Implementation-Taylor-going well.
 - E. Status of 16-5-1-Completed and in service
 - F. Sale of Mirrors-Luci LaPierre-Re-advertise for another month
 - G. Clayton Station Contract-Motion made by Commissioner Farmer to have Commissioner Lowe sign Clayton Contract, 2nd by Commissioner Harvey. Motion carried.
 - H. Depauville Department Inventory (digital copy)-Luci LaPierre-Larry Girard will provide
 - I. Airpaks (Resolution 2018-1)-will arrive next week
 - J. Recycle Dumpsters for both stations-Dale Harvey- Quotes submitted from Thomas Trash, Feher, and Waste Management. Motions made by Commissioner Taylor in support of Dale's recommendation to have 2 yd recycle dumpster from Waste Management at once per month at a cost of \$46.60 for each station, 2nd by Commissioner Bearup. Motion carried.
 - K. Station Maintenance-Dale Harvey-Quotes provided from Martie's Building Services, Peter R Davis, and Dohl. Motion made by Commissioner Taylor in support of Dale's recommendation to have Peter Davis strip and wax floors at a cost of \$1,175.00, 2nd by Commissioner Kenney. Motion carried.
 - L. Insurance Policy-Justin- Antique equipment-equipment will stay covered as is.
 - M. Building Kitchens-Will leave as is, departments will continue to be responsible for kitchens and the district will revisit at budget prep time.
 - N. Station Cleaning-Dale Harvey-table
 - O. Radios-Ben updated the board on the progress. Justin will be meeting with Joe from the County regarding the radios.

New Business:

- A. Motion made by Commissioner Taylor obtaining the boards support for installation of a AIREs and HAM Radio to repeater on the water tower radio site and antenna and radio installation at the Clayton tower and dispatch site using one of the district, 2nd by Commissioner Harvey. Motion carried.
- B. Motion made by Commissioner Doyle to allow the department use of the land to finish the 9/11 memorial on the side of the building using the piece of steel received from the twin towers, 2nd by Commissioner Farmer. Motion carried.
- C. BBQ Pit by pump-Chris Barton-Motion made by Commissioner Harvey for the use of land across the parking lot by pump for the department to create a BBQ pit, 2nd by Commissioner Bearup. Motion carried.
- D. Commissioner Harvey would like a driveway put in by the fuel tanks and put a pad in for the dumpsters. Research options.

Public Comment: None

Other Business: None

Adjourn-Motion made by Commissioner Farmer to adjourn at 8:37, 2nd by Commissioner Bearup. Motion carried.

Respectfully submitted,
Lucianne LaPierre