

**TOWN OF CLAYTON FIRE DISTRICT
BOARD OF COMMISSIONERS MEETING Minutes
July 1, 2018 at 7:00 PM
Clayton Meeting Room**

Meeting called to order by Commissioner Lowe at 7:02 pm.

Roll Call: Commissioners present: Chairman Raymond Lowe, Dale Harvey, Justin Taylor, Michael Doyle, Franny Bearup, James Kenney, Deb Farmer, Lucianne LaPierre (Sec/Treas).

Others Present: Clayton Chief Chris Barton, Clayton Ass't Chief Scott Johnson, Sam Thesier

Agenda Amendments: DEC Grant, FEMA Distribution, Budget Prep, Fire Ins

Approval of the minutes: Motion made by Commissioner Kenney to accept the minutes May 9, 2018, 2nd by Commissioner Harvey. Motion carried.

Approval of abstract: Motion made by Commissioner Farmer to approve payment of abstract as presented, 2nd by Commissioner Harvey. Motion carried.

Financial Report: Provided in board packets. Received NYS Fire Tax Distribution. Luci has requested the active membership from departments for proper distribution. Discussion about "what is an active member?" General opinion is those that come to meetings and go to fires.

Correspondence: None

Chiefs Reports

Clayton FD: Chief Chris Barton reported on the following:

33 calls for May

16 calls for June

Solar Energy Reading: 6/1/2018 EZ Meter Total 88943

Solar Energy Reading: 7/1/2018 EZ Meter Total 92445

Purchase Requests:

- A. Generator (A5135a)-McQuade & Bannigan \$1519.00, Northern Tool & Equip \$1699.00, Power Equip.com \$1859.95 (from last month-email vote approved)

Motion by Commissioner Harvey to approve new members, Kaleb Eckert & Owen Schneeberger, 2nd by Commissioner Bearup. Motion carried.

Hose Test-First Due Services, LLC proposal in the amount of 21 cents/foot to test all hose on all trucks to NFPA standards, repack it, & provide reports each year. Cost would be approximately \$2,300.00 for Clayton. Requires competitive bidding under purchasing policy. Tabled until we get Depauville's hose information. Needs to be included at budget prep.

Depauville FD: Commissioner Farmer reported on the following:

25 calls for May

26 calls for June

Purchase Requests: None

Use of Building:

Clayton: 7/13-Josh Reome, 7/22-Walter French, 7/28-Chicken BBQ, 8/4-Garnsey, 8/31-Spaghetti Dinner

Depauville: no changes

Motion made by Commissioner Harvey to approve use of buildings, 2nd by Commissioner Bearup. Motion carried.

Old Business

- A. Grants-Justin Taylor-
 - i. FEMA-Received a portion of the FEMA money \$3,723.28 and will be divided proportionately to the departments for jackets, t-shirts, etc. If a purchase is made by the departments, have department bill district for reimbursement. Depauville had no time involved toward the grant purpose, therefore all funds would go towards Clayton. Motion made by Commissioner Taylor to increase budget income line A3100 NYS Grants by \$3,723.28 and increase the expense line A6600a Clayton Volunteer Incentive by the same amount, 2nd by Commissioner Harvey. Motion carried.
 - ii. DEC-Both departments could apply however Depauville would be the logical applicant based on their ISO score
- B. Depauville Fire Station-nothing to report
- C. Sale of Mirrors-nothing to report
- D. Airpacks (old)-have been using for training. Market is flooded.
- E. Radios-Update on progress of towers.
- F. Elections-Resolution 2018-3 (see attachment)
- G. HVAC PM-Justin Taylor-nothing to report

New Business:

- A. Hose Test Bid-(see Clayton department report above)
- B. Clayton station-Door stops-need to replace with step stops that won't dig floor
- C. Leadership Summit-advertised
- D. Budget Prep-Commissioner Lowe has asked Commissioner Taylor and Commissioner Kenney along with Luci and chiefs to be on the budget committee. Luci to do draft spreadsheet and review past minutes for items for discussion at budget prep. Departments to send Commissioner Taylor their needs. Committee will meet Wednesday, August 22, 2018 at 7:00 PM at the Clayton Meeting Room.

Public Comment: None

Other Business: None

Adjourn-Motion made by Commissioner Harvey to adjourn at 7:55, 2nd by Commissioner Farmer. Motion carried.

Respectfully submitted,
Lucianne LaPierre