

**TOWN OF CLAYTON FIRE DISTRICT  
BOARD OF COMMISSIONERS MEETING Minutes  
September 13, 2017 at 7:00 PM  
Clayton Meeting Room**

**Regular Meeting Called to Order:** Meeting called to order at 7:05 PM by Chairman Lynn Schnauber

**Roll Call:** Commissioners present: Chairman Lynn Schnauber, Dale Harvey, Raymond Lowe, Deb Farmer, Justin Taylor, Ben Barton, Jim Kenney, Lucianne LaPierre (Sec/Treas).

Others Present: Depauville Chief Steve Ainsworth, Clayton Chief Chris Barton, Franny Bearup, Jarod Wagoner

**Agenda Amendments:** None

**Approval of the minutes:** Motion made by Commissioner Kenney to accept the minutes of August 9, 2017 as corrected, 2<sup>nd</sup> by Commissioner Harvey. Motion carried.

**Approval of abstract:** Motion made by Commissioner Barton to approve payment of abstract with additions and changes, 2<sup>nd</sup> by Commissioner Kenney. Ben to follow up with Vander Molen credit of SPH100 and Luci to follow up on documentation. Motion carried.

**Financial Report:** Provided in board packets. Requested a list of active members from department chiefs to calculate Fire Tax Distribution.

**Correspondence:** none

**Chiefs Reports**

Clayton FD: Chief Chris Barton reported on the following:

20 calls for August, 154 YTD

Solar Energy Reading 9/13/2017 EZ Meter Total 72869

Black top is done and will be striped in the next couple weeks

Purchase Requests:

- a. 10 Airpacks (5 for Clayton, 5 for Depauville) (A5201) – Purchased through City of Syracuse contract. Jerome Fire Equip \$64,370.00-Sole Source Dealer. Motion made by Commissioner Lowe, 2<sup>nd</sup> by Commissioner Barton. Motion carried.
- b. 2 Quick Connect Fill Adapters (A5201) - Purchased through City of Syracuse contract. Jerome Fire Equip \$574.00-Sole Source Dealer. Motion made by Commissioner Lowe, 2<sup>nd</sup> by Commissioner Kenney. Motion carried.
- c. 5 Rechargeable Batteries for MSA Pack (A5135a) - Purchased through City of Syracuse contract. Jerome Fire Equip \$1,095.00- Sole Source Dealer. Motion made by Commissioner Lowe, 2<sup>nd</sup> by Commissioner Harvey. Motion carried.
- d. Bank Charger (A5135a) - Jerome Fire Equip \$398.00- Sole Source Dealer. Motion made by Commissioner Taylor, 2<sup>nd</sup> by Commissioner Barton. Motion carried.
- e. 5 MSA Masks (2 small, 3 large) (A5135a) - Purchased through City of Syracuse contract.. Jerome Fire Equip \$970.00- Sole Source Dealer. Motion made by Commissioner Harvey, 2<sup>nd</sup> by Commissioner Farmer. Motion carried.
- f. Pager Purchase (A5150)-Mueller Sound (15) \$6,600.00 (expected rebate \$600.00), Finger Lakes Comm (13) \$5,954.00, Wells Comm (13) \$5,999.50. Motion made by Commissioner Taylor, 2<sup>nd</sup> by Commissioner Barton. Motion carried.
- g. Turnout Gear (A5136a)-Jerome Fire Equip \$1,942.96. Motion made by Commissioner Barton, 2<sup>nd</sup> by Commissioner Harvey. Motion carried.

Depauville FD: Chief Steve Ainsworth reported the following:

3 calls for August

Trailer has been delivered.

- a. 5 Rechargeable Batteries for MSA Pack (A5135a) - Purchased through City of Syracuse contract. Jerome Fire Equip \$1,095.00- Sole Source Dealer.
  - b. Bank Charger (A5135a) - Jerome Fire Equip \$398.00- Sole Source Dealer.
  - c. 5 MSA Masks (2 small, 3 large) (A5135a) - Purchased through City of Syracuse contract. Jerome Fire Equip \$970.00- Sole Source Dealer.
- Motion made by Commissioner Taylor to purchase items listed in a, b & c above, 2<sup>nd</sup> by Commissioner Harvey. Motion carried.

Purchase Requests: None

**Use of Building:**

Clayton:

List submitted & read to the board

Depauville: no new events submitted

Motion made by Commissioner Farmer to approve building use submitted, 2<sup>nd</sup> by Commissioner Harvey.

Motion carried.

**Old Business**

- A. Grants-Ben Barton-start planning for AFG
- B. Station Security-Ray Lowe-Not budgeted for 2018 due to expense.
- C. Insurance-Justin Taylor-board is happy with current agent & UW
- D. Radios-Ben Barton-Ben has started to install equipment.
- E. Depauville Fire Station-Station Evaluation-Commissioner Barton submitted an edited proposal for advertising. Motion made by Commissioner Barton to advertise RP for receipt of proposals due by 5 pm October 9, 2017, 2<sup>nd</sup> by Commissioner Harvey. Motion carried.
- F. Ladder Truck (new)-Ben Barton-nothing more to report
- G. 1994 Ladder Truck (surplus)-Auction with Auctions International closed yesterday with a high bid of \$7,500.00. Justin has received 5 calls related to the auction. Motion made by Commissioner Barton to accept the highest bid of \$7,500.00, 2<sup>nd</sup> by Commissioner Harvey. Motion carried.
- H. Department Training & Record Keeping-both departments are working on it
- I. Paving of Clayton Parking Lot-Lynn Schnauber-Invoice received from Barrett, waiting on invoice from Suit Kote. Project should be under budget by approximately \$2,000.00
- J. Interactive Training Video-Chief Barton-has been sent out to some of the drivers. Four have accomplished 60% of the training.
- K. Driver Policy-departments are waiting to hear back on edits from board and will be reviewed and finalized at next meeting.
- L. Lawn & shrub care @ Clayton Station-Lynn Schnauber-spoke with Scott Johnson and will accept \$2000.00 annually, billed in four equal payments.

**New Business:**

- A. Adopt Proposed Budget-Motion made by Commissioner Farmer to adopt proposed budget with corrections, 2<sup>nd</sup> by Commissioner Barton. Motion carried.

**Public Comment:** None

**Other Business:** None

**Adjourn**-Motion made by Commissioner Lowe to adjourn at 8:10, 2<sup>nd</sup> by Commissioner Barton. Motion carried.

Respectfully submitted,  
Lucianne LaPierre