

**TOWN OF CLAYTON FIRE DISTRICT  
BOARD OF COMMISSIONERS MEETING Minutes  
October 17, 2017 at 7:00 PM  
Depauville Social Hall**

**Call Public Hearing to Order** Public meeting called to order at 7:00 PM by Chairman Lynn Schnauber

**Roll Call of Board Members/Affirmation of Quorum** Commissioners present: Chairman Lynn Schnauber, Dale Harvey, Raymond Lowe, Deb Farmer, Justin Taylor, Ben Barton, Jim Kenney, Lucianne LaPierre (Sec/Treas).

Others Present: Depauville Ass't Chief Kevin Warren, Clayton Ass't Chief Josh Reome, Larry Girard

**Pledge of Allegiance**

**Public Hearing on Budget** Motion made by Justin Taylor to open the public hearing, 2<sup>nd</sup> by Dale Harvey. Motion carried.

**Public Comments on Budget** None

**Conclusion of Public Comments on Budget** Motion made by Justin Taylor, 2<sup>nd</sup> by Ray Lowe to close the public comments. Motion carried.

**Members of the Board of Fire Commissioners Questions** Some discussion on future plans of air packs.

**Treasurer Answers Questions of Public and Board of Fire Commissioners** None

**Close Public Hearing** Public hearing closed at 7:01 PM by Chariman Lynn Schnauber

**Regular Meeting Called to Order:** Meeting called to order at 7:01 PM by Chairman Lynn Schnauber

**Roll Call:** Commissioners present: Chairman Lynn Schnauber, Dale Harvey, Raymond Lowe, Deb Farmer, Justin Taylor, Ben Barton, Jim Kenney, Lucianne LaPierre (Sec/Treas).

Others Present: Depauville Ass't Chief Kevin Warren, Clayton Asst Chief Josh Reome, Larry Girard

**Agenda Amendments:** None

**Approval of the minutes:** Motion made by Commissioner Harvey to accept the minutes of September 13, 2017 as corrected, 2<sup>nd</sup> by Commissioner Kenney. Motion carried.

**Approval of abstract:** Motion made by Commissioner Barton to approve payment of abstract with additions and changes, 2<sup>nd</sup> by Commissioner Farmer. Motion carried.

**Financial Report:** Provided in board packets. Received documents from Vander Molen to complete purchase paperwork on file.

**Correspondence:** none

**Chiefs Reports**

Clayton FD: Ass't Chief Josh Reome reported on the following:

18 calls for September

Solar Energy Reading: 10/17/17 EZ Meter Total 75,828

Purchase Requests: None

Depauville FD: Ass't Chief Kevin Warren reported the following:

9 calls for September

Purchase Requests: None

No longer a need for skid pump.

Motion made by Commissioner Barton to declare skid pump surplus, 2<sup>nd</sup> by Commissioner Taylor. Motion carried.

Motion made by Commissioner Barton to advertise skid pump locally for sale for \$3000.00 OBO, 2<sup>nd</sup> by Commissioner Taylor. Motion carried. If not sold by December meeting, board will look at advertising on Auctions International.

**Use of Building:**

Clayton: Nothing new

Depauville: List submitted to the board

Motion made by Commissioner Lowe to approve use of buildings, 2<sup>nd</sup> by Commissioner Kenney. Motion carried.

**Old Business**

- A. Adopt 2018 Budget-Resolution 2017-4 2018 Budget approved by passing Resolution 2017-4
- B. Grants-Ben Barton-Turndown letter for 2016 AFG Regional Projects.
- C. Radios-Ben Barton-waiting on invoice from TIERS
- D. Depauville Fire Station-Station Evaluation-proposal received by Heuber Breuer. Ben is expecting another submission yet.
- E. Ladder Truck (surplus)-Justin Taylor-sold via Auction International. Proceeds will be wired to district account.
- F. Department Training & Record Keeping-Suggested to have departments get together for training. Discussion regarding fire program. Commissioner's Farmer & Harvey will take the lead with the departments.
- G. Paving of Clayton Parking Lot-Lynn Schnauber-completed. Some apron and crack seal work will need to be done. Commissioner Schnauber to talk with the town.
- H. Driver Policy- Motion made by Commissioner Barton to accept Driver Policy submitted, 2<sup>nd</sup> by Commissioner Taylor. Motion carried. Commissioner Taylor gave a suggested addendum to Josh Reome & will email a copy to the board.
- I. Tires & Mirrors-Commissioner Barton will get information to Luci to advertise for sale.

**New Business:**

- A. Elections-December 12, 2017-One 3 year term to complete Lynn Schanuber's term (resignation letter received via email 9/29/2017 effective 1/1/2018) and one 5 year term (James Kenney seat)

**Public Comment:** None

**Other Business:** None

**Adjourn**-Motion made by Commissioner Harvey to adjourn at 8:01, 2<sup>nd</sup> by Commissioner Kenney. Motion carried.

Respectfully submitted,  
Lucianne LaPierre