

**TOWN OF CLAYTON FIRE DISTRICT
BOARD OF COMMISSIONERS MEETING Minutes
November 8, 2017 at 7:00 PM
Clayton Meeting Room**

Meeting called to order by Commissioner Schnauber at 7:00 pm.

Roll Call: Commissioners present: Chairman Lynn Schnauber, Dale Harvey, Raymond Lowe, Deb Farmer, Justin Taylor, Ben Barton, Jim Kenney, Lucianne LaPierre (Sec/Treas).

Others Present: Clayton Chief Chris Barton, Clayton Asst Chief Josh Reome, Depauville Chief Steve Ainsworth, Depauville Ass't Chief Kevin Warren, Larry Girard, Jared Wagoner

Agenda Amendments: None

Approval of the minutes: Motion made by Commissioner Kenney to accept the minutes of October 17, 2017 as corrected, 2nd by Commissioner Barton. Motion carried.

Approval of abstract: Motion made by Commissioner Harvey to approve payment of abstract with additions and changes, 2nd by Commissioner Taylor. Motion carried.

Financial Report: Provided in board packets. Received check from Auctions International for 14-8-1 in the amount of \$7500.00. Deposited to general account.

Correspondence: none

Chiefs Reports

Clayton FD: Chief *Chris Barton* reported on the following:

43 calls for October

Solar Energy Reading: 11/8/17 EZ Meter Total 77016

14-5-1 has a ruptured tank. Jerome Fire has been contacted and will fall under warranty.

Motion made by Commissioner Barton to accept new members Jared O'Brien and Jeremy Golden, 2nd by Commissioner Harvey. Motion carried.

Training held on Sunday evenings.

Purchase Requests: None

Depauville FD: Chief *Steve Ainsworth* reported the following:

25 calls for October

Held driver training on November 5, 2017.

Motion made by Commissioner Barton to accept new member Kara Hunter, 2nd by Commissioner Harvey. Motion carried.

Estimate on 16-5-1 \$8,621.91

Purchase Requests: None

Use of Building:

Clayton: List submitted to the board

Depauville: List submitted to the board

Motion made by Commissioner Harvey to approve use of buildings, 2nd by Commissioner Taylor. Motion carried.

Commissioner Schnauber reminded everyone that there cannot be dogs in the building when there is a function where food is served.

Old Business

- A. Grants-Ben Barton-nothing new to report
- B. Depauville Fire Station-Station Evaluation-Received proposal from Santec Consulting Services. Next step is to invite the consultants up for a meeting.
- C. Department Training & Record Keeping-Harvey & Farmer-Clayton has been working along on it. Depauville computer was out for repairs and will be holding training. Clayton has started personnel data collection. Dale Harvey donated a laptop to the department for inventory, etc.

Depauville has inventory entered. Commissioner Taylor suggests a monthly plan focused on one topic with continuity with the departments until process is completed. SEPA for the next month.

- D. Paving of Clayton Parking Lot-(additional concerns from last meeting)-Lynn Schnauber-striping was done by Timothy Clement for \$500.00 and \$400.00 in kind donation. Town will be putting shoulder material around edging tomorrow. Crack seal is suggested to be used on apron.
- E. Elections-December 12, 2017-received two letters of intent today (James Kenney and Michael Doyle)
- F. Driver Training Policy-Implementation and Compliance by Departments-Commissioner Taylor sent out and discussed recommendations. Commissioner Taylor will take the lead.
- G. Fire Department Management & Software Implementation and Utilization (see C)

New Business:

- A. Accident Report 16-5-1-no tickets issued. Adjustor has been in contact with Commissioner Schnauber. Waiting on an estimate from Northern Fire. Received estimate from Stadium International for \$8,621.91. Commissioners Schnauber & Taylor will follow up.
- B. Town of Clayton Survey-completed with board assistance

Public Comment: None

Other Business: None

Adjourn-Motion made by Commissioner Harvey to adjourn at 7:56, 2nd by Commissioner Farmer. Motion carried.

Respectfully submitted,
Lucianne LaPierre