

**TOWN OF CLAYTON FIRE DISTRICT
BOARD OF COMMISSIONERS MEETING Minutes
May 10, 2017 at 7:00 PM
Clayton Meeting Room**

Regular Meeting Called to Order: Meeting called to order at 7:05 PM by Chairman Lynn Schnauber at the Clayton Meeting Room.

Roll Call: Commissioners present: Chairman Lynn Schnauber, Dale Harvey, Ben Barton, Justin Taylor, Deb Farmer, Jim Kenney, Raymond Lowe, Lucianne LaPierre (Sec/Treas).

Others Present: Depauville Chief Arnie Disotell, Clayton Chief Chris Barton, Clayton Ass't Chief Josh Reome, Jarod Wagonnar, Sam Theiser, Larry Girard, Franny Bearup

Agenda Amendments: Operator Driver Training-Justin Taylor

Approval of the minutes: Motion made by Commissioner Taylor to accept the minutes of April 12, 2017, April 25, 2017, & May 3, 2017 as presented, 2nd by Commissioner Barton. Abstained from April 12, 2017 minutes-Commissioner Kenney. Motion carried.

Approval of abstract: Motion made by Commissioner Barton to approve payment of abstract with additions, 2nd by Commissioner Harvey. Motion carried.

Financial Report: Provided in board packets.

Received payment of \$10,000 for sale of 16' Airboat. Money will be held in unrestricted fund balance for now.

Correspondence: ISO ratings received

Chiefs Reports

Clayton FD: Chief Chris Barton reported on the following:

17 calls for April

Solar Energy Reading 5/1/2017 EZ Meter Total 58126

Motion made by Commissioner Barton to reinstate of Matthew Bell subject to receipt of required documentation, 2nd by Commissioner Kenney. Motion carried.

Software Program-need further training and information to move forward. Department Chief's to collaborate on setting up training.

Purchase Requests: None

Depauville FD: Chief Arnie Disotell reported the following:

16 calls for April

Purchase Requisitions: None

Use of Building:

Clayton:

May 27-Solar Open House

Last week in October-Quilters

Depauville:

List submitted & read to the board

Motion made by Commissioner Farmer to approve events at both buildings, 2nd by Commissioner Barton. Motion carried.

Old Business

- A. Grants-Ben Barton-Reached out to USDA for Depauville Station, DEC Grant letters have been given to both departments. AFG-will be awarding soon.
- B. Station Security-Ray Lowe-meeting with companies and requesting RFP's
- C. Pickup Truck-Clayton-Ben Barton-Delivery 4 weeks approximately
- D. Insurance-Justin Taylor-nothing new to report

- E. Radios-Ben Barton-radios are ordered
- F. Depauville Fire Station-Larry Girard-Updated board with drawings & specs. Aubertine & Currier can provide a site plan & rendition-approximate cost \$4000.00. Evaluations have been received from Aubertine & Currier and Indian River Lakes Engineering. Commissioner's Taylor and Barton suggest an official RFP with a set level of expectations to be submitted to a 3rd party disinterested engineer. Larry Girard write an RFP to have the building evaluated and will schedule a meeting with commissioners.
- G. Ladder Truck-Ben Barton-reported on special meetings and financing options. Motion made by Commissioner Lowe to have Luci LaPierre fill out credit app with Leasing 2, Inc., 2nd by Commissioner Harvey. Opposed-Commissioner Taylor on the grounds that leasing could potentially cost the district \$16,000-\$18,000 more than bonding. Motion carried. The board will also look into the bonding requirements. Commissioner Barton will report back to the board his findings.
Information sessions-Clayton Meeting room on Monday, May 22, 2017 from 7:00-8:00 pm and Depauville Social Hall on Wednesday, May 24, 2017 from 7:00-8:00 pm. Informational meetings will be advertised in the TI Sun and on the District website.
- H. Station Lighting-Justin Taylor-Clayton lighting is working nicely and very pleased, Lynn Schnauber-Depauville lighting also working nicely and very pleased.
- I. Disposal of Surplus Hose-Department will get back with details for advertisement of bid
- J. Department Training & Record Keeping-addressed above under Clayton chief report
- K. Paving of Clayton Parking Lot-Lynn Schnauber-Clayton station \$20,339.50 without fee for equipment use by Sute-Kote, Depauville hall lot-\$4,025.08. Commissioner Schanuber to contact Jim Lawrence to see if County can give us a price.
- L. Legal Representation-Justin Taylor
 - a. Mark Butler-located in Buffalo-exclusive to fire services-Retainer-\$3500 (remainder rolls over)-\$325.00/hour and bills on the 10th of the hour.
 - b. Raymond DiRaddo-located in Rochester-\$195.00/hour. He is available but was concerned about the distance.
 - c. Pinski-did not send requested resume and requested information
 - d. All suggested staying local with a municipal lawyer that could develop a historical relationship.
- M. 16' Airboat-received an email today at 5:34 pm from Paul Thiebeau III stating "*The Thiebeau family is interested in submitting a sealed legal bid for the purchase and return of the unit back to the Thiebeau family.*"

New Business:

- A. Associated Fire Protection Proposal-Dale Harvey-The sprinkler system in the Clayton building has not been inspected in 2 years. Motion made by Commissioner Taylor to accept the proposal from Associated Fire Protection for a 3 year contract, 2nd by Commissioner Barton. Motion carried.
- B. Operator Driver Training-Justin Taylor-suggests the chiefs create an SOP backed by the board.

Public Comment: None

Other Business: None

Adjourn-Motion made by Commissioner Barton to adjourn at 8:50, 2nd by Commissioner Lowe. Motion carried.

Respectfully submitted,
Lucianne LaPierre