

**TOWN OF CLAYTON FIRE DISTRICT
BOARD OF COMMISSIONERS MEETING Minutes
July 12, 2017 at 7:00 PM
Clayton Meeting Room**

Regular Meeting Called to Order: Meeting called to order at 7:0 PM by Chairman Lynn Schnauber

Roll Call: Commissioners present: Chairman Lynn Schnauber, Dale Harvey, Justin Taylor, Deb Farmer, Jim Kenney, Raymond Lowe, Lucianne LaPierre (Sec/Treas). Absent: Ben Barton

Others Present: Depauville Chief Steve Ainsworth, Ass't Chief Kevin Warren, Clayton Chief Chris Barton, Sam Theiser, Larry Girard, Jared Wagonar, Franny Bearup

Agenda Amendments: none

Approval of the minutes: Motion made by Commissioner Taylor to accept the minutes of June 14, 2017 as presented, 2nd by Commissioner Lowe. Motion carried.

Approval of abstract: Motion made by Commissioner Taylor to approve payment of abstract with addition and changes, 2nd by Commissioner Lowe. Motion carried.

Financial Report: Provided in board packets. Requested a list of active members from department chiefs to calculate Fire Tax Distribution.

Correspondence: none

Chiefs Reports

Clayton FD: Chief Chris Barton reported on the following:

25 calls for June

Solar Energy Reading 7/1/2017 EZ Meter Total

- Motion made by Commissioner Farmer to accept new members Kristie Gamble, Jeanette Harvey, Riley Youngs, 2nd by Commissioner Lowe. Motion carried.
- Pickup truck-Vendor invoice is higher than originally quoted. Ben & Chris have been working with the vendor to resolve. The board of commissioners will take the lead on a resolution to this.
- Driver Training-SOP sent to board today. Tabled until commissioners have the ability to review more thoroughly.
- 14-6-2 Transfer to Depauville-Chief Barton reported to the board what it is used for in Clayton and Chief Ainsworth reported why they need it in Depauville.

Purchase Requests:

- 1) Aerial Apparatus driver/operator Training DVD from sole vendor IFSTA (A5135a)-\$1060.00-Motion made by Commissioner Harvey to purchase Training DVD, 2nd Commissioner Kenney. Motion carried.

Depauville FD: Chief Steve Ainsworth reported the following:

13 calls for June

Purchase Requisitions: None

Use of Building:

Clayton:

List submitted & read to the board

Depauville:

List submitted & read to the board

Motion made by Commissioner Harvey to approve events at both buildings, 2nd by Commissioner Kenney. Motion carried.

Old Business

- A. Grants-Ben Barton-nothing to report

- B. Station Security-Ray Lowe-Received the last of 4 quotes. Price ranges at \$15,000 and up. Something to review at budget prep.
- C. Pickup Truck-Clayton-Ben Barton-Chief Barton reported under his report
- D. Insurance-Justin Taylor-nothing to report
- E. Radios-all are here, inventoried & tagged
- F. Depauville Fire Station-Larry Girard-Larry will send word copy for commissioners to edit.
- G. Ladder Truck-Delivery 6/20/17
- H. Department Training & Record Keeping-Discussion on where the departments are having trouble with the program & vendor
- I. Paving of Clayton Lot-Lynn Schnauber-Motion made by Commissioner Lowe to have Suit-Kote provide the paving for the Clayton parking lot for an estimated \$31,010.00 including paver & roller, 2nd by Commissioner Harvey. Motion carried.
- J. Legal Representation-Justin Taylor-Reached out to Mark Gebo. Mr. Gebo will be retiring and is not accepting new clients.
Motion made by Commissioner Lowe to use Joseph Russell of MRT as legal counsel for the fire district, 2nd by Commissioner Taylor. Motion carried. Justin will reach out to Mr. Russell.
- K. Disposal of LTI Ladder Truck-Luci did not receive information needed to advertise sale therefore it has not been advertised and we will not be able to meet the August 9 bid opening date. Discussion on auction sites, etc. When Ben returns, Chris, Justin & Lynn will discuss the disposal plan.

New Business: none

Public Comment: There is some question within the department as to who is responsible for the Clayton building. Commissioner Lowe reported on historically who is responsible for which areas of the building and its contents.

Department President-building

Department chief-Trucks & equipment

The two work together

Other Business: Budget workshop Thursday, August 17, 2017 at 6:30 pm and Thursday, August 31, 2017 at 6:30. Committee: Justin, Ray, Lynn and chiefs

Motion made by Commissioner Schnauber to enter into executive session at 8:18 pm.

Motion made by Commissioner Schnauber to come out of executive session at 8:30 pm

Board did not reach a decision on 14-6-2 at this time.

Adjourn-Motion made by Commissioner Harvey to adjourn at 8:30, 2nd by Commissioner Lowe. Motion carried.

Respectfully submitted,
Lucianne LaPierre