

**TOWN OF CLAYTON FIRE DISTRICT
BOARD OF COMMISSIONERS MEETING Minutes
February 10, 2016 at 7:00 PM
Depauville Social Hall**

Regular Meeting Called to Order: Meeting called to order at 7:00 PM by Chairman Lynn Schnauber at the Depauville Social Hall.

Roll Call: Commissioners present: Chairman Lynn Schnauber, Vice Chair Deb Farmer, Hal Matthews, Jim Kenney, Tom Grant, Dale Harvey, Lucianne LaPierre (Sec/Treas). Absent: Ray Lowe

Others Present: Depauville Chief Arnie Disotell, Clayton Ass't Chief Josh Reome, Ben Barton, Jeremy Cohen, Franny Bearup

Agenda Amendments: None

Approval of the minutes: Motion made by Commissioner Farmer to accept the minutes of January 13, 2016 with typo correction, 2nd by Commissioner Harvey. Motion carried.

Approval of abstract: Motion made by Commissioner Matthews to approve payment of only \$500 to TIERS (16-02-21) for the grant writing expense, 2nd by Commissioner Grant. Motion carried. Motion made by Commissioner Grant to pay with changes to 16-02-21, 2nd by Commissioner Harvey. Motion carried.

Financial Report: Provided in board packets. Motion made by Commissioner Farmer to create a line item for Grant Writing in budget and transfer \$500.00 from Contingency, 2nd by Commissioner Harvey. Motion carried. Luci to contact Bob Stackel for annual audit.

Correspondence: None

Chiefs Reports

Clayton FD: Chief Chris Barton reported on the following:

7 calls for January

Solar Energy Reading 2/2/2016 EZ Meter Total 19695

Fishing Derby this weekend

3 volunteers going to Emmitsburg MD for training

Fire Fighter One-3 new member attending.

Chief's computer is not working well. It is used for all the fire reporting. The Computer Store-\$599.00 includes them transferring data & programs (no monitor), Staples-\$604.00 (self setup), Best Buy-\$499.00 (self setup). Motion made by Commissioner Grant to approve purchase from The Computer Store for \$599.00 from GL account A5140, 2nd by Commissioner Matthews. Motion carried.

Ben Barton feels a need to research for a better software program to replace Fire Programs Software

Purchase Requests:

Turnout Gear (4 sets)-A5136a-Jerome \$9526.40 total state bid pricing

Depauville FD: Chief Arnie Disotell reported the following:

9 calls for January

Purchase Requisitions:

Turnout Gear (4 sets)-A5136b-Jerome \$9526.40 total state bid pricing

Motion made by Commissioner Harvey to approve purchase of 4 sets of turnout for Clayton and 4 sets of turnout for Depauville from Jerome for quoted prices, 2nd by Commissioner Farmer. Motion carried.

Use of Building

Depauville:

2/17 TI Repeater Club

2/17-Birthday Party

2/20-OSHA

3/20-Chicken BBQ

Clayton:

2/13-Fishing Derby

4/11-Lions International dinner

Motion made by Commissioner Grant to approve use of buildings, 2nd by Commissioner Kenney. Motion carried.

Old Business

1. Grants-Ben Barton-SAFER Grant-received email-this grant will provide a full NFPA set of turnout gear for junior program members.
2. Grant Writers-Luci LaPierre-Will invite Diane Leonard to March meeting to help board understand its needs
3. Clayton Rescue Truck-Ben Barton-Scheduled production completion is March 29. April 4 week for final inspection.
 - A. One person called with interest in old truck. Ben & Lynn have emailed them pictures.
 - B. Would like to buy radio for new truck. If grant is awarded, they will cover it retrospectively.
4. Records Retention Policy-Luci LaPierre-Table
5. Trash Removal-Lynn Schnauber-Jeremy Cohen from Waste Management talked about the service we have and possible ways to save money.
6. Station Contracts-Lynn Schnauber-Motion made by Commissioner Farmer to approve Chairman Schnauber to sign station contracts returned by Clayton and Depauville Departments, 2nd by Commissioner Harvey. Motion carried.
7. Social Hall Internet-Lynn Schnauber-Now have internet through Time Warner
8. Strut Bid (motion & end date)-Lynn Schnauber-Motion made by Commissioner Farmer to put out to bid for Stabilization Equipment postmarked or emailed by April 1, 2016 to district secretary with bid opening April 13, 2016 at regular meeting. District has the right to reject any and all bids. 2nd by Commissioner Kenney. Motion carried.
9. Bids on Clayton Meeting Room entrance-Lynn Schnauber-
 - A. Rusty Johnson Masonry-\$512.00 to grind down cement & relay original tile or \$2548 to remove concrete 3' x 6' area in front of and under door, repour and relay original tile
 - B. CC McCready Masonry-\$851.89 to remove one row of tile, clean top of footer, install aluminum plate to go from under threshold enough to cover where footer meets floor. Install aluminum threshold, bedding it in NP1 caulk
 - C. Bach & Co-\$920.00 to remove loose & damaged flooring and 3-4 tiles in the middle of the floor. Subfloor will be cleaned and new tiles, supplied by district, installed. Remove existing threshold and fasten an aluminum diamond plate to cover expansion joint where tiles are cracking. Existing threshold will be installed over new diamond plate. All edges of threshold will be caulked.Motion made by Commissioner Harvey to hire Bach & Co, 2nd by Commissioner Grant. Motion carried.
10. Legal Counsel-Lynn Schnauber-Tabled
11. Utility Truck for Clayton-Josh Reome & Ben Barton-would like to revisit purchase

New Business

Public Comment

Other Business

Adjourn-Motion made by Commissioner Harvey to adjourn at 8:23, 2nd by Commissioner Matthews. Motion carried.