

**TOWN OF CLAYTON FIRE DISTRICT
BOARD OF COMMISSIONERS MEETING Minutes
October 16, 2018 at 7:00 PM
Depauville Social Hall**

Public Meeting called to order by Commissioner Lowe at 7:00 pm.

Roll Call: Commissioners present: Chairman Raymond Lowe, Dale Harvey, Justin Taylor, James Kenney, Lucianne LaPierre (Sec/Treas). Excused: Deb Farmer. Absent: Michael Doyle, Franny Bearup.

Others Present: Clayton Ass't Chief Josh Reome, Clayton Ass't Chief Scott Johnson, Depauville Ass't Chief Kevin Warren, Jarod Wagoner, Larry Girard, Carlton Yandow.

Public Hearing on Budget: Commissioner Lowe briefs the public and the treasurer presented the budget to the public. The 2019 budget is \$592,734.19. The Tax Levy Limit per OSC is \$489,687.

Public Comments on Budget: None

Board of Commissioners Comments on Budget: None

Motion made by Commissioner Taylor to close the public hearing at 7:09 pm, 2nd by Commissioner Harvey. Motion carried.

Regular Meeting called to order by Commissioner Lowe at 7:09 pm.

Agenda Amendments: Commissioner Resignation, Authorization to sign SAM Registration (Grants)

Approval of the minutes: Motion made by Commissioner Taylor to accept the minutes of September 12, 2018, changes 2nd by Commissioner Kenney. Motion carried.

Approval of abstract: Motion made by Commissioner Kenney to approve payment of abstract with the exclusion of 18-10-09, 18-10-20 through 18-10-24 and 18-10-26 through 18-10-27, 2nd by Commissioner Taylor. Motion carried.

Financial Report: Provided in board packets. Luci will check on transfer of annual loan amounts repayment to the reserve account.

Correspondence: Email received from Commissioner Farmer resigning from her position due to personal reasons. Commissioner Lowe has asked Commissioner Kenney to be the contact for Depauville buildings and grounds and Commissioner Taylor as a back up to Commissioner Lowe in the event that he cannot be present. Motion made by Commissioner Taylor to accept Deb Farmers resignation with regret and thank her for her 18+ years of service to the board of commissioners, 2nd by Commissioner Harvey. Motion carried.

Chiefs Reports

Clayton FD: Ass't Chief Josh Reome reported on the following:

30 calls for September

Solar Energy Reading: 10/1/2018 (02814)

Purchase Requests: none

Vander Molen PM-Invoices are in dispute. If the department doesn't get satisfaction, then the commissioners will step in.

Best Practices Training attended by Josh Reome & Jarod Wagonar

Depauville FD: Depauville Ass't Chief Kevin Warren reported on the following:

12 calls for September

Purchase Requests: None

Motion made by Commissioner Harvey to accept new member Dakota Yandow subject to receipt of department letter, 2nd by Commissioner Kenney. Motion carried.

Depauville would like to piggy back on the Clayton station security update for their front door to be paid from the renovation fund.

Banquet will be in January at the social hall.

October 25 is the memorial at the Watertown Station. Would like both departments representing.

Departments will get together regarding mutual aid needs

Commissioner Taylor asked the status of Chief Steve Ainsworth.

UTV-Larry Girard called insurance agent today. One year premium is \$95 to the district. Depauville does not want to donate the UTV. If Depauville pays the insurance expense to the district can the department retain ownership of the UTV? Tabled until next meeting. District to draw up a resolution that will meet Depauville's approval.

Obtaining quotes for roof repair on station. Should be considered an emergency repair

Use of Building:

Clayton: no changes

Depauville: List submitted

Motion made by Commissioner Harvey to approve the use of buildings, 2nd by Commissioner Kenney. Motion carried.

Old Business

- A. Grants-Justin Taylor
 - i. Awarded AFG for air packs (\$200,000). Can't be reimbursed for air packs already purchased. Justin will work with the departments to order what is needed
 - ii. Luci will provide a notarized letter to SAMS that names Justin as the Grants coordinator & authorized signor for grants.
- B. Depauville Fire Station-Commissioner Lowe dissolved new station committee and created renovation committee consisting of Kevin Warren, Larry Girard, Carlton Yandow, & Commissioner Kenney
- C. Resolution 2018-5 to approve expenditure of Capital reserve fund for Depauville station renovations passed.
- D. Radios-nothing new to report
- E. Commissioner Training-According to AFDSNY unless the district has a written policy for it, there is no disciplinary procedure for not completing the commissioner's training.
- F. Membership-departments are required to give their rosters twice a year according to fire protection contract
- G. Budget-Resolution 2018-4 Adoption of 2019 Budget. Tax cap form submitted to OSC.
- H. Commissioner Taylor congratulated Scott Johns on receiving Clayton Chamber of Commerce Citizen of the Year.

New Business: None

Public Comment:

Best practice for election of line officers-Commissioner Harvey asked if this was ever created and if there is a need.

Election process & time period to question the election.

Other Business: None

Adjourn-Motion made by Commissioner Harvey to adjourn at 8:39, 2nd by Commissioner Kenney. Motion carried.

Respectfully submitted,
Lucianne LaPierre