

TOWN OF CLAYTON FIRE DISTRICT  
Meeting Minutes  
February 4, 2015

**Regular Meeting**

Meeting called to order at 7:00 PM by Chairman Lynn Schnauber at the Depauville Social Hall.

Commissioners present: Chairman Lynn Schnauber, Tom Grant, Jim Kenney, Ray Lowe, Lucianne LaPierre (Sec/Treas). Excused: Deb Farmer, Dale Harvey

Others Present: Clayton Ass't Chief Ben Barton, Depauville Chief Jason Rarick, Steve Ainsworth, Arnie Disotell, Bill Evans, Jarod Wagonnar, PJ Schleher, Terry Cantwell, Justin Taylor, Bobby Cantwell, FD Atty Scott Nortz, Josh Reome

**Approval of the minutes:** Motion made by Commissioner Lowe to accept the minutes of January 14, 2015 with amendment, second by Commissioner Kenney. Motion carried.

**Approval of abstract:** Motion made by Commissioner Grant to pay as presented with additions, 2<sup>nd</sup> by Commissioner Matthews. Motion carried.

**Financial Report:** Provided in board packets.

**Correspondence:** Letter from MRT, PC regarding fees for routine auditor letters

**Chiefs' Report:**

Clayton FD: Ass't Chief Ben Barton reported on the following:

19 calls for January

Solar Energy Readings-Read February 1, 2015-EZ Meter Total (88729)

Motion made by Commissioner Matthews to accept a transfer for Deb Farmer from Clayton to Depauville and reinstatement of Cory Kendall and John Middlestate, 2<sup>nd</sup> by Commissioner Grant. Motion carried.

Purchase Requisitions: None

Depauville FD: Ass't Chief Ainsworth reported the following:

17 calls for January

16-1-1 has a check engine light on and will be repaired 2/8/15.

16-7-1 has a check engine light on. Department received a recall from Ford for emissions.

OSHA training at Depauville-2/15/15 @ 8:00 am

Purchase Requisitions: None

**Use of building:**

February 21, 2015-Fishing Derby 2/21

February 28, 2015-Chicken BBQ for girls Basketball fundraiser

March 14, 2015-Curtis Harvey family

Motion made by Commissioner Lowe, 2<sup>nd</sup> by Commissioner Kenney. Motion carried.

**Old Business:**

- A. TIERS-Bobby Cantwell-Open invite to Thursday 1:00 pm meetings. Bobby presented a rough sketch of the parcel showing building & parking. The optimal amount of land is 1.04 acres. Motion made by Commissioner Matthews to authorize the commissioners on the committee to act on behalf of the entire board at its next committee meeting, 2<sup>nd</sup> by Commissioner Kenney. Motion carried. Committee will meet at Clayton Meeting Room on Wednesday, 2/11 @ 6:30 pm
- B. HVAC Service-received the invoice for the annual contract
- C. Depauville Meeting Hall-Lynn Schanuber received an email from the lawyer. Atty Gen'l office has not completed its review yet.

- D. District Website-Luci LaPierre/Lynn Schnauber-Domain name closest to [www.townofclaytonfiredistrict.com](http://www.townofclaytonfiredistrict.com)
- E. Grants-Ben Barton-nothing to report
- F. Fire Boat Bottom Paint-Motion made by Commissioner to have SLR touch-up the bottom paint at a cost of \$1,360.00. As a sole source vendor and for continuity in the paint (same paint & application process) & timing of boat being re-launched, SLR maintains the boat on a regular basis. 2<sup>nd</sup> by Commissioner Lowe. Motion carried. Depauville Contract-Motion made by Commissioner Lowe to accept & sign Depauville contract, 2<sup>nd</sup> by Commissioner Kenney. Motion carried.
- G. Rescue Truck 14-6-Motion made by Commissioner Grant, pending satisfactory counsel review of HGAC Buy and receipt of criteria for our records, permission to join HGAC Buy for cooperative purchasing, 2<sup>nd</sup> by Commissioner Matthews. Motion carried.
- H. Utility Truck-Commissioner Schnauber requested a committee be established & present a set of specs. Commissioners Matthews & Lowe will sit on the committee.
- I. Clayton Station Heating-Commissioners Schanuber & Kenney wants to meet with Clayton chiefs & president to get to review the heating issue.

**New Business:**

- A. Electric Upgrade at Clayton Station-Justin Taylor spoke with New Century Electric regarding an upgrade of the electric service to accommodate the welding needs of equipment. Motion made by Commissioner Lowe to authorize Commissioner Schnauber to approve/reject the estimate to have New Century Electric make the necessary upgrades, 2<sup>nd</sup> by Commissioner Matthews. Motion carried. Motion amended by Commissioner Lowe to authorize repairs by New Century Electric not to exceed \$2,000.00, 2<sup>nd</sup> by Commissioner Kenney. Motion carried
- B. District Credit Card-Motion made by Commissioner Grant for Lucianne LaPierre to obtain a credit card in the districts name for recurring website expense of domain name & web hosting with any additional purchases requiring board approval or something in writing from a commissioner, 2<sup>nd</sup> by Commissioner Matthews. Motion carried.
- C. Insurance-Hal Matthews-quote received from Dier Insurance. Cantwell & Assoc will submit their quote tomorrow.

**Public Comment:** PJ Schleher agrees with Justin Taylor's comments regarding securing contracts with reliable, consistent vendors for continuity or repairs.

**Other Business:** None

**Adjourn:** Motion made by Commissioner Matthews, 2<sup>nd</sup> by Commissioner Lowe to adjourn. Motion carried. Meeting adjourned 8:31 PM

Respectfully submitted



Lucianne LaPierre, Secretary