

**TOWN OF CLAYTON FIRE DISTRICT
ANNUAL ORGANIZATIONAL MEETING MINUTES
JANUARY 14, 2015**

- I. Call Meeting to Order-Pledge of Allegiance**-Luci Lapierre, Sec/Treas called meeting called to order at 7:00 at the Clayton Meeting Room.
- II. Commissioners Present:** Jim Kenney, Deb Farmer, Hal Matthews, Lynn Schnauber, Tom Grant, Ray Lowe, Dale Harvey, Lucianne LaPierre (Secretary/Treasurer).
Other Present: Clayton Chief Chris Barton, Depauville Chief Jason Rarick, Arnie Disotell, Franny Bearup, Jared Wagoner, Ben Barton, Bill Evans, Terry Cantwell, Parker Schleher, Mike Bennett, Curtis Harvey, Bobby Cantwell
- III. District Structure for 2014**
- A. Nomination and Election of Chairperson-
Motion made by Commissioner Farmer to nominate Commissioner Schnauber as chairperson. 2nd by Commissioner Lowe.
Secretary to cast one ballot for the election of Commissioner Schnauber as chairperson. Meeting assumed by Chairperson Schnauber.
- B. Nomination and Election of Vice Chairperson
Motion made by Commissioner Matthews to nominate Commissioner Farmer as vice chairperson. 2nd by Commissioner Harvey.
Secretary to cast one ballot for the election of Commissioner Farmer as vice chairperson.
- C. Selection of Commissioners for Leadership of Specific Functions of the District
1. Insurance-Commissioner Matthews
 2. Reserves-Commissioner Grant
 3. Department/Buiding Representatives
 - a. Clayton-Commissioner Lowe
 - b. Depauville- Commissioner Matthews
- D. Secretary/Treasurer
1. Selection and Compensation-Commissioner Lowe motion to retain Luci LaPierre at budgeted amount of \$4,500.00. 2nd by Commissioner Harvey. Motion carried.
- E. Designation of:
1. Official Newspaper-TI Sun, WDT
 2. Depository of Funds-Community Bank, Watertown Savings Bank, Key Bank
 3. Attorney Representation-Motion made by Commissioner Lowe to appoint Scott Nortz as district attorney, 2nd by Commissioner Kenney. Motion carried.
 4. District Spokesperson for the Press-Commissioner Schnauber
 5. Location and Times for the 2015 meetings-read aloud
 6. Location for posting general announcements and meeting changes-District Website, Town Website, TI Sun
- F. Review of the District Mission Statement Adopted November 13, 1995:
“To provide quality emergency services to all citizens in the most cost effective manner; to facilitate relationship between the fire departments, governments, and citizens; to develop a long range plan to ensure that quality equipment and services will continue to be available.”
- IV. Approval of the Minutes of December 11, 2014**-Motion made by Commissioner Harvey to accept the minutes with changes, 2nd by Commissioner Grant. Motion carried.

V. Approval of Abstract- Motion made by Commissioner Matthews to accept the abstract with change, 2nd by Commissioner Grant. Motion carried.

VI. Financial Report-Treasurer

- A. Monthly Financial Update & Reports for December 2014-No carry over
- B. Budget Transfers- None
- C. Any other financial business to be discussed-none

VII. Correspondence-St. Lawrence Restoration did not charge for the fall haul/block/one month dockage with electric. A thank you has been sent.

VIII. Chief's Reports

A. Clayton FD: Chief Barton reported on the following:

11 calls for December

Solar Energy Readings-Read January 14, 2015- EZ Meter Total (87813).

Airboat will be in Three Mile Bay for training this weekend.

Jaw of Life are old & in need of emergency replacement- Genesis batteries, bank charger, cutter & spreaders. Current jaws will be put in reserves to be repaired. Motion made by Commissioner Lowe to make an emergency purchase for a 2nd set of Jaws Genesis Spreaders & Cutters from reserve account in the amount of \$21,890.00 and send the Hurst Jaws for repairs, 2nd by Commissioner Harvey. Motion carried.

Permission to buy a GoPro camera for training purposes. Cost is \$399.00

Mike Bennett will hold a CPR class @\$40 pp. Permission for volunteers to attend. Motion made by Commissioner Harvey to approve expense of interested volunteers to attend class, 2nd by Commissioner Kenney. Motion carried.

Recruitment & Retention-Volunteers played in Wounded Warriors Hockey Tournament. Cost was \$600. Department is asking for a 50% reimbursement. Motion made by Commissioner Matthews to approve expense, 2nd by Commissioner Grant. Motion carried.

Utility Truck-HD F350 diesel 1 ton short box state bid base price \$32,542.77. District to use \$20,000 from sale of old 16-1-1 (was deposited to reserve account). Tabled until February until Luci can look at financial options and department can get spec's together for bid.

Turnout Gear-Motion made by Commissioner Grant to approve purchase of turnout gear from Jerome Fire Equip for Clayton @ \$14,183.02 and Depauville @ \$9,831.72 as presented in purchase requests, 2nd Commissioner Matthews. Motion carried.

Motion made by Commissioner Lowe to pursue estimate on heating the apparatus bay, 2nd by Commissioner Harvey. Motion carried.

Motion made by Commissioner Harvey to purchase two (2) submersible pumps from Equipment Rentals at a total cost of \$579.98, 2nd by Commissioner Kenney. Motion carried.

New Century Electric has replaced exterior lights.

B. Depauville FD: Chief Rarick reported the following:

8 calls for December

Some discussion with the commissioners regarding the plans for a new station.

Purchase Requisitions: None

IX. Use of Building-none

X. Old Business

A. HVAC Contract-waiting on Hyde Stone to invoice & contact department chief's

B. Depauville Social Hall-at State Attorney General

C. District Website-Luci & Lynn will look into options

D. TIERS-Bobby Cantwell presented a conceptual building. An RFP went out today for architectural. Estimating a possible need of 200' road frontage x 225' deep. TIERS is asking that the district accept a letter from the Town that the balance of the unused property will be returned to district once project is complete.

PJ Schleher would like to see a committee between the district & department to work out the details and bring to TIERS committee. Commissioners are in agreement. District representatives will be Commissioners Schnauber, Harvey, & Grant. Meeting will be January 20, 2015 at Clayton Meeting Room at 7:00 pm. TIERS is applying for USDA grant for funding of new facility and is requesting a letter of support from the district.

E. Fire Boat Bottom Paint-paint is designed to come off the bottom as a protection. St. Lawrence Restoration says it doesn't need to be done but is a good idea to have it done. SLR will come to station to paint it at a cost of \$1,360.00. Chief Barton look into further.

Station needs a 60 amp outlet to accommodate DF Fabrications when doing welding repairs. Department will get a price for the district.

F. Legal Counsel RFP Responses-Jim Burrows responded as not interested. No response from Brotherton Law Firm. See motion under organizational bullets regarding legal counsel.

G. Clayton Contract-Motion made by Commissioner Farmer to accept and sign contract with Clayton, 2nd by Commissioner Matthews. Motion carried.

H. Rescue Truck 14-6-1-Financing options are being researched by Luci LaPierre and will put all options out for commissioner review.

Motion made by Commissioner Lowe to put out a permissive referendum for (1) rescue in the amount of \$615,000 and (2) utility truck \$36,000, 2nd by Commissioner Harvey. Motion carried.

XI. New Business

XII. Public Comment-Dale Harvey thanked the department & district for use of the building for a family funeral.

XIII. Other Business-none

XIV. Adjourn-Motion by Commissioner Lowe to adjourn at 9:25 pm, 2nd by Commissioner Harvey. Motion carried.